



Title I School-Level Parental Involvement Policy Montgomery Middle School

Montgomery Middle School has developed a written Title I parental involvement policy with input from Title I parents. *Parents are given the opportunity to review the form and suggest revisions. Members of the School Site Council review, revise, and approve the policy on an annual basis.* It has distributed the policy to parents of Title I students. *Montgomery Middle School provides parents with the policy during registration, it's posted on the website and given to students to bring home.* The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

Involvement of Parents in the Title I Program

To involve parents in the Title I program at Montgomery Middle School, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.
 - Parents are informed of the Title I meeting through various means (i.e. a postcard, on the school marquee and/or website, flyers, and through a Connect Ed phone call/email.)
 - A presentation is made to parents informing them of their rights to be involved and in what ways they can participate in school functions and meetings.
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.
 - Montgomery Middle offer one Title I meeting at the beginning of the school year, Coffee with the Principal in the mornings, parent nights with the counselors, and various other meetings or workshops which may take place in the morning, afternoon, or evening.
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review*, and improvement of the school's Title I programs and the Title I parental involvement policy**
 - At every meeting, agendas are distributed and parents are given the opportunity to review and provide feedback of the school's Title I programs and the Title I parental involvement policy.
- The school provides parents of Title I students with timely information about Title I programs.
 - Parents are provided information about Title I programs through various means including website postings, Connect Ed calls and emails, Canvas, regular mail, posting on campus, Facebook, school website and at parent meetings and school functions.

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.
 - Explanations of curriculum, assessments, and expected student proficiency levels are provided at Title I meeting as well as through other conferences with counselors and teachers, Canvas, other parent meetings and Coffee with the Principal, etc.
- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.
 - Parent feedback is encouraged with regards to their child's education at IEP meetings, teacher-parent conferences, and counselor-parent conferences, etc.
 - Parents are encouraged to participate and take on leadership roles in the planning and organizing of Title I meeting.

School-Parent Compact

Montgomery Middle School distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

Montgomery Middle School presents the School-Parent Compact to all parent groups including the Title I/DELAC and School Site Council meetings. The policy is reviewed, discussed, and feedback is requested from all groups. During School Site Council meetings, all feedback is considered and the School Site Council votes on whether to approve the policy or consider additional changes. Once approved, the policy is distributed within the school's parent packet at the beginning of the year which is sent home with each student. It is uploaded to the school's website, it is also included in the student handbook.

Building Capacity for Involvement

Montgomery Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve

student academic achievement. To help reach these goals, the school has established the following practices.

- The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.
 - At every parent meeting, topics affecting student achievement are presented to parents.
 - Parents are encouraged to attend workshops throughout the year both on campus and in the community.
 - Parents are provided with access to Canvas in order to monitor their student's grades, assessments, and achievements.
- The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.
 - Parent workshops are scheduled throughout the year to provide parents with information to help improve their children's achievement. These workshops may be presented by on-site personnel and/or outside resources.
- With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.
 - The school educates staff members through Faculty meetings, emails, and pre-service days.
- The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.
 - A parent center is located on campus to provide parents with access to technology and other parent resources.
 - Coffee with the Principal is scheduled on a monthly basis to keep parents informed of new and updated information regarding academic programs.
 - Parent workshops are scheduled to provide parents with the information to support their child's success at the school.
- The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.
 - Information regarding programs, meetings, and other activities are translated into Spanish either through district translation services.
 - Communication through the Connect Ed call system is provided in both English and Spanish.
- The school provides support for parental involvement activities requested by Title I parents.
 - Parents are encouraged to participate in parent workshops, request parent meetings with counselors, teachers and/or the school psychologist.

Accessibility

Montgomery Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

- All parents are encouraged to participate in the school through various parent meetings (i.e. Title I, ELAC, AVID, Coffee with the Principal, etc.) and workshops, through online communication between staff and parents using Jupiter Grades and Canvas, and through involvement in the parent volunteer program. Various forms of communication are translated from English to Spanish in order to provide information in our parents' home language. Interpreters are requested for on-site meetings.