

# MONTGOMERY MIDDLE SCHOOL

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## SSC Meeting August 24<sup>th</sup>, 2016

### AGENDA

<p><b>Call to Order</b></p> <ul style="list-style-type: none"> <li>Welcome and Introductions</li> </ul>	<p>Ms. Betanco</p>
<ul style="list-style-type: none"> <li>Review/By Laws</li> <li>Roll of SSC</li> <li>Election of Officials</li> </ul>	<p>Ms. Betanco</p> <p>Mr. Zumstein</p>
<p><b>SPSA</b></p> <ul style="list-style-type: none"> <li>Review of Plan</li> <li>Approval of FTE's- <b>ACTION</b></li> </ul>	<p>Ms. Betanco</p> <p>Mr. Zumstein</p>
<p><b>Forum</b></p> <ul style="list-style-type: none"> <li>Questions/Comments/Concerns</li> </ul>	<p>All</p>
<p>Adjourn</p> <p>Questions</p>	<p>All</p>

# SSC Meeting

## August 24<sup>th</sup>, 2016

### Minutes

#### *Call to Order*

*The meeting was called to order at 3:30 PM*

#### *Welcome and Introductions*

- *Ms. Betanco began the meeting and asked everyone to introduce themselves. Present: Ms. Gabriela Ruano (parent), Amy Torres (Student), Aaliyah Manigbas (Student), Samantha Rodriguez (Student), Louie Zumstein (Principal), Ana Salcido (Classified employee), Octavio Delvalle (Teacher), Jose Macias (Teacher), Christopher Shelton (Teacher), Ms. Betanco (CIS Coordinator).*
- *We had a brief review of Robert Rules of order.*
- *There was a motion to approve the agenda it was seconded by Ms. Ruano. Motion passed.*

#### *Review/By Laws*

- *Section 1- composition of SSC, it was a brief description by Ms. Betanco as to who should be part of SSC.*
- *Section 2- Terms of office- At our site, elected members are elected for 2 year terms.*
- *Section 3- Voting Rights- Discussion as to who can vote and who cannot.*
- *Section 4- Termination of membership. Ms. Betanco stated that members who are absent 3 consecutive times, could be replaced. Mr. Breedlove our parent who was voted in last year was not in attendance the majority of time last year. Ms. Betanco will contact*

Mr. Breedlove and make sure he is still interested in being part of SSC.

- We agreed to put on the next agenda: Amend number of meetings per year from 9 to 6, and the team agreed to review rest of bylaws to see if any other changes need to be made. We will communicate by email if necessary prior to our next meeting.

### **Election of Officials**

- Ms. Betanco gave a brief overview of the roles and responsibilities and noted new members needed to be elected. Mr. Zumstein nominated Amy Torres as a chair person, motion passed unanimously. Amy Torres nominated Samantha Rodriguez as Vice-Chairperson, motion passed unanimously. Samantha Rodriguez nominated Aaliyah Manigbas as secretary, motion passed unanimously.

### **Roll of SSC**

- Ms. Betanco went over Power point as to what the roles and responsibilities of SSC. Pointed out that goals are based on data and the actions steps to address goals are outlined in our SPSA. She also went over what SSC, ELAC and SPSA acronyms stand for.

### **SPSA**

- Review of Plan- Ms. Betanco briefly gave an overall overview of all 4 LCAP goals and how we are addressing them in the SPSA.
- Approval of new Action Step- **Actions step 1.10** was added to the SPSA in which it outlines a 7<sup>th</sup> period exploring arts wheel which includes: art, home economics and AVID. This is targeted for students who have a support class in their regular schedule classes, but it's open

to any student who would like to enroll. It is being funded by Title 1 and LCFF funds.

- Ms. Salcido asked the question as to what the exact amounts were for each of the teachers, and does the budgeted amount of \$36,000 include consumable materials that these classes requires? Mr. Zumstein clarified that \$1,000 from discretionary funds have already been allotted for this expenditure. Ms. Betanco said that most likely materials could be purchased using LCFF funds.
- It was decided by SSC that more specific amounts on budgets were required to take action on this issue. Mr. Zumstein suggested we take an online vote once we have all of the information.
- **Approval of Action step 1.2.6-** MOM will continue to fund a .2 for Ms. Parker to continue offering Math 180 as a support class to those students struggling in math. It will cost \$15,273 out of title 1. Motioned passed unanimously. - **Approved**
- **DPAC Report-** Our DPAC representative emailed a report to Ms. Betanco and she shared that last year, this committee had a lot of difficulty meeting quorum. Mr. Span also attended the meeting and stressed the importance of filling out the lunch applications.
- **DELAC Report-** Our DELAC representative, Ms. Ruano shared that DELAC had similar issues regarding quorum, that DELAC roles were reviewed and Title I, II and III monies were also reviewed.
- **Meeting was adjourned at 4:37 pm**